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OFFICE OF THE SELECTBOARD



Meeting Minutes

DATE: December 8, 2025

TIME: 6:00 P.M.

MINUTES APPROVED ON December 22, 2025

PRESENT: Selectboard Chair Jason Dow, Selectperson Amber Whittaker, Administrative Assistant Diane Manter, Town Clerk/Treasurer Jeanie Doore, CEO/LPI Joe Doore, Planning Board Jeff Cucci, Cemetery Committee Terry Hodges & Kay Sawtelle

ABSENT: Selectperson, Paul Flynn

PUBLIC PRESENT: Jason Marks

- 1) Call to Order and establish quorum – Meeting called to order at 6:00 pm by Jason Dow
- 2) Pledge of Allegiance
- 3) To consider approving the minutes of the 11.24.2025 meeting – Action tabled for adjustments
- 4) Adjustments to Agenda - None
- 5) New Business:
 - a) Humane Society – 2026 Stray Contract – JD noted that the 2026 contract increased from \$2.06/capita to \$2.25/capita. AW noted that the 2026 contract increased the payment terms to 30 days. MOTION to sign the 2026 Stray Contract was made by AW, 2nd by JD. VOTE 2/0 **MOTION PASSED**
- 6) Old Business:
 - a) RJD Appraisal – Revaluation – Updated contract received – MOTION to sign the Revaluation contract from RJD Appraisal was made by AW, 2nd by JD. VOTE 2/0 **MOTION PASSED**
 - b) Appointments by Selectboard needed for Appeals Board (3yr) - None
- 7) Department Updates: (Listed are Departments/Committees asked to appear or submit a report for the Board)
 - a) Planning Board – Jeff Cucci read an email from an attorney and asked the Board for confirmation that the Board was budgeting for that expense, to which they agreed.

- b) Animal Control – No report
- c) CEO/LPI – Joe Doore submitted a report of permits and stated that he is investigating what would define a bedroom
- d) Clerk/Treasurer/Tax Collector – Jeanie Doore supplied the Board with the current checkbook balance. Earned Paid Leave Law starts the day of hire – Jeanie gave an example of how it would work for an employee and noted that it would affect the budget process. AW requested a copy of the law and suggested that Jeanie contact MMA for clarification.
- e) Events & Recreation – Jeanie Doore reported that the Tree Lighting will be held on Sunday, December 14th. The Santas will be coming in via a fire truck and Bangor Savings has funded most of the event. The Town has gotten gifts from China Provisions, Mac’s True Value and The Depot Country Store/Hilltop Mini Mart/Albion Mini Mart for a Holiday House Decorating contest. The Committee is actively working to bring yoga classes to the Besse Building in January
- f) Fire Department - None
- g) Other – Highway – Jason Dow reported for the Highway Department that the grader’s cutting edge did not fit and had to be adjusted. Once that was done the Marks, Quaker Hill, Yorktown and Cookson roads were graded prior to freezing. The rock on the Weymouth Road that was brought up at the previous meeting was removed and the hole filled. Jeff Cucci asked what the criteria was for sanding, specifically on the Bog Rd and who to contact if not done. Jason said to contact him.
- h) Administrative Assistant (Selectboard) – Diane Manter updated the Board on the following items: Fire extinguishers maintenance costs, water coolers and water, “Sand buckets for Seniors” community activity, Tax Acquired Property ordinance, Plowing and sanding, LRAP funds

8) Public Comments

- a) Kay Sawtelle, Cemetery Committee, asked for an Executive Session. She was told that the issue does not fall within the guidelines of an Executive Session. Kay wanted to be sure that the Board was aware of the fencing/cow issue with an abutter. Jason Dow stated that he talked with Adam Higgins, Sexton, regarding this. Kay wanted it known that the abutter has been before the Committee multiple times. Jason Dow will ask the ACO to address this, as that is the first step and he will keep the Committee updated.
- b) Jason Marks – issue regarding Robbins Rd. He asked what the status is and requested copies of the information gathered to date as well as the letter that was sent to him in April 2025.

9) Sign the weekly disbursement warrants.

10) Executive Session (if necessary)

11) Adjourn – 7:00 pm